

## CALL FOR PROPOSALS 2022–2023

### UNDERGRADUATE RESEARCH OPPORTUNITIES PROGRAM (UROP)

#### GUIDELINES

*(aussi disponible en français)*

#### PURPOSE

The Undergraduate Research Opportunity Program (UROP), managed by the Office of International Research and Experiential Learning (IREX), funds full-time second- and third-year uOttawa students' research projects through one-year CA\$1,000 scholarships.

UROP is meant to foster undergraduate students' interest in research and lead them to engage in experiential learning under the supervision of a University of Ottawa professor. It's also aims to encourage them to pursue graduate studies and research careers.

#### EXPECTATIONS AND REQUIREMENTS

Research projects must be carried out part time over a five-month period (equal to 75 hours) and start as early as the first week of November. At the start of internship, the student and the project supervisor must know their respective responsibilities and agree to them in a collaboration agreement sent to the scholarship recipients. As well, both must complete a learning objective form and submit it to IREX when the scholarship is granted. At the end of the internship, the student and the project supervisor must also complete a learning outcome report and submit it to IREX within two weeks following the annual late March symposium.

#### ELIGIBILITY CRITERIA

##### Students

- Be a second- or third-year undergraduate student with full-time status at the time of application.
- Have a cumulative grade point average (CGPA) of 7.5 or above. Students who come from another institution and don't have a uOttawa CGPA must have a minimum admission average of 75%.
- Have never received a UROP scholarship.
- Have never studied at the master's or equivalent level.

Students who are from other institutions, plan to be absent for a prolonged period, take part in the CO-OP program during the fall or winter semester, or write an honours thesis are not eligible for the program.

##### Professors

Regular, full time tenured or tenure-track professors, as well as professors emeriti active in research at the University, can serve as supervisors, along with researchers with full-time uOttawa positions working at affiliated hospital research institutes.

Please note that, contrary to the practice for previous competitions, supervisors will not be remunerated. As well, project supervisors can oversee a maximum of two scholarship recipients.

## SELECTION CRITERIA

### Student's academic record

A transcript with the student's cumulative grade point average.

### Research project description

A **two-page (max.)** document written by the project supervisor. It must include the following:

- A detailed description of the research question or working hypothesis, and the project objectives.
- Research approaches and methods that will be used.
- Project relevance in terms of the student's program of study and area of interest.
- Proposed learning outcomes and targeted skills or competencies.
- A breakdown by week of the 75 hours of learning, with the number of hours allocated to each activity.
- An explanation of how UROP will contribute to the project director's approach.
- Demonstration of alignment with faculty or department research priorities.

### Statement of interest

A **two-page (max.)** document written by the student. It must include the following:

- The reasons for the student's interest in the project and the expected link between this experience and the student's academic, professional and experiential learning goals
- The ways UROP could help the student attain their goals

An evaluation committee will review the applications in terms of the criteria and their relative value presented in this table.

Evaluation criterion	Value (%)
Excellence of the academic record	30
Relevance of the research project and experiential learning activities	40
Quality of the statement of interest	30

## APPLICATION SUBMISSION

The three documents (transcript, project description and statement of interest) must be submitted **in PDF format** through Online Scholarships and Bursaries by **October 24, 2022, at 23h59 ET.**

## CONTACT PERSON

For any questions about the program, contact Julie Vaillancourt, Coordinator, at [urop@uOttawa.ca](mailto:urop@uOttawa.ca).

Last updated: August 15, 2022