## JVSIL Quote Request (before submitting samples)

- NB: We do not use Infinity to produce quotes because we prefer to issue quotes before any samples are submitted to JVSIL.
- Send an email to janveizerlab@uottawa.ca with the following details:
  - 1. Name, address, email, and phone number of the person requesting the quote, and/or the person who should be named on the quote.
  - 2. Name, address, email, and phone number of the person or department who will receive the quote (if different from the requester).
  - 3. The type(s) of analysis/analyses being requested (media codes if possible).
  - 4. The number of samples for each type of analysis.
  - 5. Any pre-preparation being requested.
  - 6. Any need for coolers, containers, or samples to be returned (our policy is not to return samples unless special arrangements are made).
  - 7. Indicate if the analyses will be regular queue or RUSH rate.