

DOCTORAL MOBILITY PROGRAM - 2025 CALL FOR PROPOSALS

GUIDELINES

(aussi disponible en français)

Applications due Friday, January 17, 2025, at 5:00 pm EST

Please send applications to IREXgrants@uottawa.ca

OBJECTIVES

Managed by the office of [International Research and Experiential Learning](#) (IREX), the Doctoral Mobility Program (DMP) provides funding for a research visit by uOttawa PhD students to an international host institution with the following goals:

- To enrich the research experience of uOttawa PhD students by giving them the opportunity to work with and learn from leading international researchers at a host institution;
- To increase the influence and impact of research excellence at uOttawa within the international community; and
- To fulfil the research objectives and priorities of the University's faculties.

Considering the interest in the recently completed pilot calls with France, Germany and USA, we are happy to announce the continuation of the Doctoral Mobility Program with a new call focusing on research institutions in 13 regions considered a priority for uOttawa.

This call for proposals encourages visits to any research institution from the list below:

America: Brazil, Chile, Mexico, USA

Asia: Japan, Singapore, South Korea, Taiwan

Europe: Belgium, Germany, Ireland, Italy, Switzerland, United Kingdom

Proposed projects must be aligned with existing or emerging collaborative research endeavours likely to result in joint applications for funding. All topics are eligible.

ELIGIBILITY CRITERIA

Students must meet all the following conditions:

- Be enrolled full time in a PhD program at the University of Ottawa.
- Have completed their compulsory coursework.
- Be supervised by the University of Ottawa professor submitting the application.

Research supervisors must hold either:

- A full-time tenure or tenure-track position at the University of Ottawa and be an active member of APUO (Association of Professors of the University of Ottawa)

The supervisor at the host institution must also be in a tenure or tenure track position.

This program may not be combined with any other OVPRI or IREX initiative. Doctoral students in receipt of any previous or current IREX funding programs are not eligible. Moreover, students who hold Vanier Canada Graduate Scholarships or Canada Graduate Scholarships — Doctoral (CGS D) program at the time of application are not eligible.

FUNDING

Scholarships up to \$7,000 each will be awarded to University of Ottawa PhD students to conduct a research visit of 6 to 12 weeks at the host institution and under the supervision of two professors (University of Ottawa and host institution). Note that the DMP fund can be topped up by any additional funding from the supervisor either at uOttawa or at the host institution.

VISIT DETAILS AND REQUIREMENTS

The proposed project should build on discussions and ideas that have been developed during the student's thesis work. The project can also serve as a starting point for work on new projects.

During the student's stay, they are expected to be mentored by the supervisor in the host institution and to have the opportunity to interact with the supervisor's team regularly.

The visit can take place between May 2025 and May 2026 and may not be divided into two parts.

Only travel expenses are eligible: this comprises return economy airfare, ground transportation, accommodations, and a living allowance for the duration of the research visit. If additional funding is available outside the program to extend the visit, please include the amount on the application form.

If, for unforeseen reasons, the visit cannot proceed, all funding must be returned to the OVPRI. Funding is not renewable or transferrable.

A hosting agreement may be required depending on the policies in force at the host institution. Such an agreement should be in place at the faculty level shortly after the funding is granted.

Funding provided by the OVPRI must be acknowledged at events and on publication of research results.

IMPORTANT

Students are responsible for obtaining residence permits or visas needed for travel to the foreign country, region, or territory (a guide will be distributed to selected candidates). Please note that there might be some delays.

Please take note of any additional fees or requirements, such as visa requirements, if your research involves any international travel for both inbound and outbound research visits. In addition, be aware that some foreign institutions could require an application fee for research stays.

The rules for travel expenses as defined in the University of Ottawa's [Policy 21](#) apply.

FUNDING MANAGEMENT AND REPORT

The OVPRI will provide up to CA\$7,000 to the University of Ottawa supervisor, who is responsible for transferring the entire amount to the student receiving the award.

The student must submit a brief report to IREX within 1 month of completing their visit (template report will be distributed to selected candidates).

APPLICATION PROCEDURE

Applications must be completed by the PhD student and their uOttawa supervisor and must be acknowledged by the host supervisor. Applications must include:

- A signed application form
- The PhD student's CV
- A letter of support from uOttawa supervisor
- A completed and signed RE form filled out via [eAwards](#), by uOttawa supervisor

Please email complete applications in one combined pdf (RE form as the first page) and identified by the name of the PhD student followed by its supervisor (ex: DMP_2025_NamePhDStudent_Namesupervisor). Please send the application to IREXgrants@uottawa.ca.

IMPORTANT DATES

Launch of DMP:	Week of October 7, 2024
Application deadline:	January 17, 2025, before 5pm EST
Announcement of results:	March 2025
Earliest start date of stay in the US:	May 1, 2025
Latest end date of stay in the US:	May 31, 2026
Report on stay in the US:	Within one month of the end of the visit

SELECTION PROCESS

Projects are evaluated according to the following criteria:

- Excellence of the research proposal
- Strength of the PhD student's CV (including publications, participation in conferences, etc.)
- Level of supervisor engagement and mentoring
- Quality of the letter of recommendation from the University of Ottawa supervisor

CONTACT INFORMATION

[International Research and Experiential Learning \(IREX\)](#)
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